



# Rocky Mountain Forum Guidelines

*revised by consensus Saturday July 23, 2011*

## Purpose:

The purpose of the Rocky Mountain Zonal Forum is to provide a regularly scheduled time and place where representatives of the member regions come together to further our primary purpose, "to carry the message of recovery to the still suffering addict", through service oriented discussions and workshops. The Rocky Mountain Zonal Forum's primary function is to facilitate joint, multi-regional efforts, which serve our member regions, and is directly responsible to the Regional Service Committees within the zone.

## Member Regions:

Membership in the Rocky Mountain Zonal Forum includes, but is not limited to, the following regions. Any region which considers itself appropriate for membership in the RMZF is invited to participate in any and all of our meetings.

Current members:

- Colorado
- Montana
- Southern Idaho
- Utah
- Upper Rocky Mountain

## Functions:

The Forum is primarily comprised of Regional Delegates, Alternate Delegates, Regional Trusted Servants and other interested members of the fellowship from within the Rocky Mountain Zonal Forum. The only requirement for a regions membership is a desire to join the Forum.

The Forum location will rotate among the participating regions according to the following schedule: Colorado, Montana, Southern Idaho, Utah and Upper Rocky Mountain (Wyoming). The host Region is responsible for providing the meeting space and the cost associated with hosting the Forum. The hosting region is also responsible for requesting NAWS participation.

The Rocky Mountain Zonal Forum has established guidelines, which provide direction and accountability for its actions.

The discussion and workshop topics will be decided for the next event before adjourning the Rocky Mountain Forum.

The Rocky Mountain Zonal Forum will conduct itself in accordance with the Twelve Traditions and the Twelve Concepts for NA Service so that a spirit of selfless service and not of government remains always as its guidepost.

As a service to the fellowship of our membership the Rocky Mountain forum will maintain a website to announce our activities and maintain an archive of RMZF minutes, and documents created for the forum. The participating regions will defray the cost of hosting the website.

The Rocky Mountain Zonal Forum will meet annually the **fourth Saturday in July**. The RMZF will also meet the **first Saturday in December** in non-conference years and during the assigned time at the WSC. The Forum will rotate the regularly scheduled meetings through our member regions as stated

below:

Colorado Region, Montana Region, Southern Idaho Region, Utah Region, Upper Rocky Mountain Region

The Zonal CAR Workshop shall be held in conjunction with the publishing of the Conference Agenda Report and shall be part of the regularly scheduled Zonal Forum meeting. The hosting region will request participation from NAWS at least three months prior to the proposed date of the workshop.

Typically the event shall be an all day Saturday affair, be located near an airport with shuttle service available to the facility, and include other service and/or recovery oriented topics.

Other multi-regional event(s), workshops, learning days etc. may be held as requested by member Regions.

A proposal to change the guidelines will be submitted by a member region at least 90 days to the Forum before a regularly scheduled meeting to allow for discussion with our member regions. The text of the proposal will be included in the official minutes as well as the final disposition of the proposal. The Web Servant will update and submit the guideline to all members of the Forum to be proofed and corrected as needed. The Web Servant will post and send the revised guidelines to all members no later than 30 days after final approval.

## **Trusted Servant Roles of the Forum:**

1. The hosting Region shall provide the facilitator, and a recorder.
2. The regional delegate of the hosting region will be the single point of accountability.
3. The facilitator for the WSC RMZFNA forum meeting will be the regional delegate of the next hosting region.
4. The RMZFNA report for the WSC will be written by one of the participating delegates as decided on by consensus at the December CAR workshop prior to the WSC.

## ***Consensus Based Decision Making -- (Participation and Voting)***

(Note: this information is provided in the unlikely event that the forum needs to conduct business or get a group conscience on an issue facing the forum)

### **Definition: Consensus Based Decision Making**

Consensus is defined as the decision making process used by the RMZF in which discussion and compromise are used to reach agreement. For example, if a proposal / topic is introduced to change, or create a practice of the Rocky Mountain Zonal Forum and consensus is not reached, the practice will continue as it currently stands or will not be implemented. Procedure:

Proposal / Topic is introduced.

The facilitator opens the dialogue. Begin with the maker of the proposal / topic.

Clarifying questions are taken. This is when questions are asked to ensure that all participants understand the proposal / topic. This is not the time for general discussion

Facilitator asks for concerns or reservations (General Discussion). This is when modifications may be made to the proposal / topic in an effort to address expressed reservations or concerns.

Facilitator asks for Consensus There are four (4) positions an RD may take on a proposal / topic:

ASSENT: agree with proposal / topic.

ASSENT with RESERVATION: although there are reservations or concerns, the individual will trust and go along with the body's decision.

STAND ASIDE: based in strong personal reservations which prevents support for the proposal / topic.

BLOCK: (NO) based on spiritual principles expressed in our Traditions or Concepts. A block must be followed by speaking to the specific Tradition or Concept, which would be violated. A block will prevent a proposal / topic from being adopted.